



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

Dana Thompson, Treasurer
Sheet Metal and Air Conditioning
Contractors Political Action
Committee
4201 Lafayette Center Drive
Chantilly, VA 22021

MAR 11 1994

Identification Number: C00013961

Reference: Year End Report (7/1/93-12/31/93)

Dear Ms. Thompson:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report discloses a contribution refund from a federal candidate totalling \$110.00 on Schedule B for Line 23. If the check written by your committee was never cashed, you should itemize it on Schedule B for Line 23 as a negative entry.

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

A handwritten signature in dark ink, appearing to read "J.P. Andre", is written over a circular stamp.

J.P. Andre
Reports Analyst
Reports Analysis Division

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